

# **CEDARS PRIMARY SCHOOL SEND INFORMATION REPORT – September 2025**

## **1. What kinds of special educational needs do we make provision for in our school?**

Cedars Primary School is a two form entry school which operates on one site, it has its own nursery class. The school has approximately 400 children on roll and 50 part time nursery children; we also offer 30 hours Nursery provision for eligible children. Cedars Primary School is based in the Bastwell area with large areas of open outdoor space, this includes playgrounds and grassed areas.

Cedars is committed to an inclusive education for all children. Our children are happy, motivated and are excited about learning. We believe that all children are entitled to a broad and balanced curriculum and we strive to ensure that all children can take part in our wide range of learning activities. Staff training is updated and developed on a yearly basis to meet the special educational needs of the children within our community.

Our SEND governor is Mrs T Hussain and our SENDCO is Mrs T Harrison. An Inclusion report is presented to governors on a termly basis. Also please see our SEND Policy, Access Plan and Local Offer document.

## **2. How does our school know if your child needs extra help?**

On application to school, parents are asked to share any learning or medical needs their child may have. We believe early identification and intervention is a priority so that information can be shared and a child continues to make good progress in every year group.

We will discuss any concerns with parents and further assessments can be carried out to identify the specific areas of need and next steps for the child; for example language needs or physical needs.

In some cases it may be the class teacher who identifies a learning need. In this case he/she will discuss their observations with the parents/carers and the SENDCO. The teacher will also include the child and parent as they plan the next learning steps for the child.

At Cedars we know when children need additional help if:

- concerns are raised by their class teacher, parents or the child
- limited progress is being made
- there is a change in the child's behaviour

3. Who can you speak to at our school if you think your child may have special educational needs?

- Your child's class teacher
- SENDCo – Mrs T Harrison
- Headteacher – Mrs N Truman
- Welfare and Safeguarding Officer – Mr Pursglove

4. How do we know what progress your child is making and how will we keep you informed?

As well as parents, children and staff, our governors are also involved in reviewing the impact of interventions with learners. We follow the 'assess, plan, do, review' model. Every child's progress data is collated from the whole school, on a termly basis and monitored by teachers, the senior leadership team (SLT) and governors. The quality of teaching, learning and interventions are also observed and monitored on a termly basis. Parent meetings are held on a termly basis so that parents/carers can discuss their child's progress and share any comments/ concerns they may have. We also hold regular celebration assemblies and class assemblies. Several children with SEND have their own Individual Education Plans (IEPs) with personal targets that they are working towards. These are reviewed and discussed at termly meetings with parents/carers. Parents can also ring to make additional contact or meetings with relevant staff.

5. How will our school support your child and how will the teaching be adapted to meet their needs?

We are committed to giving all children every opportunity to achieve. We do this by offering a wide ranging curriculum that is made accessible by the class teacher to support the specific needs of each child. Some children have such individual needs that they require an individual education plan (IEP) which will detail how the curriculum will be further tailored and the support, adaptations and aids that will be provided.

The SENDCO will coordinate additional resources and supporting professionals as and when needed. Additional SEND meetings will be arranged to share new information, progress and strategies with the parents and all professionals involved. Children can have needs in one or all of the following areas: Learning needs, Language needs, Physical needs, Social and Emotional needs. All staff receive annual training so that they can support the achievement of all children at Cedars.

#### 6. How are decisions made about the type and how much support my child will receive?

Cedars School has a budget for SEND which is allocated each financial year. This money is used to provide additional support or resources for children with the greatest need. Additional provision will be made available if reviews and assessments identify that your child is not making the progress we and you would expect.

The types of support available may include small group work; specialist input from professionals such as an Advisory teacher; specialist software for use on laptops, I pads or other alternative recording devices.

If, through discussion with yourself, the SENDCO and other staff in our school, it is agreed that the school cannot meet your child's needs through existing resources, an application may be made to the local authority for an Education, Health and Care Plan (EHCP). This process can be found on the local offer website.

#### 7. How will our school help you to support your child's learning?

As well as daily lessons in school time, the teachers will send accessible homework home. This is a great opportunity for parents to support their child's learning and to see the level of work their children are accessing. If you do not understand any aspect of the homework, please do not hesitate to contact the class teachers for further clarification. Additional information is also sent home explaining any new topics being covered.

If a child needs specialist equipment at home to support their learning, the SENDCO can help parents make the appropriate contacts within the local authority. If outside agencies have also been involved, further suggestions and advice may be provided that can be used at home.

Our school also has an active parents' group and if you are interested in joining please contact the school office on, 01254 261609 for further details.

#### 8. What specialist services and expertise are available or accessible through our school?

We work closely with and have access to the following agencies to support your child's needs:

- Therapy Services including physiotherapy, occupational therapy and speech and language Advisory Teachers within the SEND support service
- Educational Psychology Team
- Paediatric Consultants
- School Nurse

Health Visitors

Social Services

Child and Adolescent Mental Health Services (ELCAS)

Parent Partnership

Common Assessment Framework professionals (CAF)

#### 9. How are the staff in school supported to work with children with special educational needs and what training do they have?

Annual training supports all staff in meeting the needs of all children. This includes First Aid training and meeting children's medical needs. Certain Teachers and Teaching Assistants will receive additional training to meet the specific needs of the children that they support; this could be in class or in a small group or a one to one situation.

All staff undertake training in relation to safeguarding and disability awareness. Some staff have specialist training in supporting positive behaviour management, language and learning difficulties and supporting children with autism.

10. How will our school ensure that your child is included in activities outside the classroom, including physical activities and school trips?

Activities and school trips are available to all children in our school. A risk assessment will be carried out before children are taken out of school and procedures put in place to ensure that all of the child in the class involved can participate.

Welfare assistants are employed in our school to help if your child requires support during break and meal times and we have a wide range of clubs that take place during lunch breaks, before and after school.

11. How will our school support your child's overall wellbeing?

The well-being of your child is central to the ethos of our school, our open door policy and proactive approach to dealing with any concerns or issues that your child is facing enables Cedars to provide a happy, safe and caring environment. The emotional wellbeing of your child is extremely important to us and our Welfare and Safeguarding Officer – Mr Pursglove is there to provide help and support to both you and your child, so feel free to contact him if you have any concerns.

Cedars has a managing medicines in school policy, this is also displayed on the website. If your child has a medical need then please notify the office staff or Mrs Harrison as soon as this need becomes apparent. In some cases a health care plan may need to be prepared in consultation with you and the appropriate medical practitioners.

Every child's attendance and punctuality is monitored closely so that we know all children are enjoying school and learning. If your child is going to be absent we ask that you notify the office staff before the start of school in the morning.

12. How accessible is our school both indoors and outdoors for children with special educational needs?

All areas of our school are fully accessible with dedicated disabled parking bays and a ramp or lift to access the school where needed. Internally we have specialist changing facilities (with hoists) and toilets.

13. How will our school prepare and support your child when joining our school and when transferring to a new school? We will arrange for your child to attend a number of introductory events at our school. These will include open days and visit

days where your child can meet their class teacher and other children who will be starting school at the same time. We have also developed excellent relationships and procedures with other schools in the area. Your child will have the opportunity to visit their new school and meet their new teachers. We will ensure that relevant information about your child's needs is shared and all the appropriate records are forwarded to the new school.

Mrs Harrison will support parents with any documents that may need completing or meetings that may need arranging as part of the SEND transition process.

14. Who can you contact for further information?

- The school office, tel. 01254 261609 or ask to speak to;
- SENDCO – Mrs Harrison
- Headteacher – Mrs Truman
- Welfare and Safeguarding Officer – Mr Pursglove

If you have concerns relating to the school provision, please speak to the Head Teacher or SENDCO. The formal complaints procedure can be accessed on our website.

Blackburn with Darwen's local offer sets out a range of support and services available to you and your child. This can be accessed at [www.bwd-localoffer.org.uk](http://www.bwd-localoffer.org.uk)